# Finance - Workplace Experience Course No. 12148 Credit: 0.5/1.0

|  |  |  |  |
| --- | --- | --- | --- |
| **Student name:**  |  | **Graduation Date:** |  |

Pathways and CIP Codes:Business Finance (52.0801)

Course Description: **Supportive Application Level -** Finance—Workplace Experience courses provide students with work experience in fields related to finance. Goals are typically set cooperatively by the student, teacher, and employer (although students are not necessarily paid). These courses may include classroom activities as well, involving further study of the field or discussion regarding experiences that students encounter in the workplace. Comprehensive - Students are able to take Finance Workplace Experience as a year-long course for a more in-depth study of the financial industry.

Directions:The following competencies are required for full approval of this course. Check the appropriate number to indicate the level of competency reached for learner evaluation.

**RATING SCALE:**

4. Exemplary Achievement: Student possesses outstanding knowledge, skills or professional attitude.

3. Proficient Achievement:Student demonstrates good knowledge, skills or professional attitude. Requires limited supervision.

2. Limited Achievement:Student demonstrates fragmented knowledge, skills or professional attitude. Requires close supervision.

1. Inadequate Achievement:Student lacks knowledge, skills or professional attitude.

0. No Instruction/Training:Student has not received instruction or training in this area.

## Benchmark 1: Focused Partnerships

### Competencies

| **#** | **DESCRIPTION** | **RATING** |
| --- | --- | --- |
| 1.1 | Enhance Individual Plan of Study (IPS). |  |
| 1.2 | [Complete a Professional Learning Experience Plan](https://www.ksde.org/Portals/0/CSAS/CSAS%20Home/CTE%20Home/Kansas%20Work-Based%20Learning_Personalized%20Learning%20Plan%20%28updated%202-2021%29.pdf?ver=2021-02-19-145506-330) |  |

## Benchmark 2: Relevant Work-based Experiences

### Competencies

| **#** | **DESCRIPTION** | **RATING** |
| --- | --- | --- |
| 2.1 | Develop career competencies to enhance employability and advancement in the finance field. |  |
| 2.2 | Develop good work habits and attitudes necessary to become a responsible employee at school and the work site. |  |
| 2.3 | Apply knowledge and technical skills related to current trends in industry. |  |
| 2.4 | Create and maintain effective and productive work relationships. |  |

## Benchmark 3: Student Perceptions

### Competencies

| **#** | **DESCRIPTION** | **RATING** |
| --- | --- | --- |
| 3.1 | Assess abilities, interest, aptitudes, preferences, personalities, and attitudes in regards to a career choice. |  |
| 3.2 | Interpret and apply standard workplace policies. |  |
| 3.3 | Compile evidence of work experience and technical skill development. |  |
| 3.4 | Demonstrate the twelve identified Career Ready Practices (Cross-walked with Employability Skills/Career Success Skills). |  |

I certify that the student has received training in the areas indicated.

Instructor Signature:

For more information, contact:

CTE Pathways Help Desk

(785) 296-4908

pathwayshelpdesk@ksde.org



900 S.W. Jackson Street, Suite 102

Topeka, Kansas 66612-1212

[https://www.ksde.org](https://www.ksde.org/)

The Kansas State Department of Education does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities and provides equal access to any group officially affiliated with the Boy Scouts of America and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies: KSDE General Counsel, Office of General Counsel, KSDE, Landon State Office Building, 900 S.W. Jackson, Suite 102, Topeka, KS 66612, (785) 296-3201.